



Natural  
**Hazards  
Research**  
Australia

# Expression of Interest for research project

Submission form



Australian Government

## Instructions

Please complete this EOI submission form and send it and all supporting information as a single PDF file via email to [research@naturalhazards.com.au](mailto:research@naturalhazards.com.au) **by the closing date specified.**

If you have any questions or need support completing your submission, please email [research@naturalhazards.com.au](mailto:research@naturalhazards.com.au).

## Privacy statement

Once submitted all EOIs will be treated as commercial in confidence.

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## Part A – general details

### Project ID and title

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### Lead research organisation

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Name

### Principal researcher

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Title

First name

Surname

Position

School

Department

Phone

Email

Summary of qualifications (max 50 words)

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**Project team**

**Please list all people expected to contribute to the delivery of the project, including the Principal Researcher.**

Where Research Fellows and Research Assistants are not yet hired, please list role type under 'Name' and label with "(role to be filled)". If there is insufficient space, please provide a separate attachment in addition to completing the table below.

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Name	Organisation	Project role	Expertise brought to project	Time (FTE) <sup>1</sup>
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**FTE total**

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<sup>1</sup> Total (cumulative) contribution over the life of the project.

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## Statement of capability

**Please provide a statement of capability for the project team, including the proposed contributions of each team member to the project (max 600 words).**

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## Diversity statement

The Centre particularly encourages EOIs from diverse project teams, e.g., including Aboriginal and Torres Strait Islander peoples, women, culturally and linguistically diverse people, people with a disability, LGBTIA+ people, and people with family and caring responsibilities.

**Please provide detail about diversity and inclusion of your research below (max. 400 words), including:**

- How will diversity and inclusion be promoted within the research team and the project's engagement with stakeholders?
- How will PhD students and/or Early Career Researchers be supported and developed through this project?

## First Nations inclusion/diversity statement

First Nations-centred research protocols and guidelines are currently being developed by the Centre. Once publicly available, the Centre will require all research teams to closely adhere to these protocols and guidelines.

In the meantime, we ask that research teams consider how First Nations peoples are considered in all projects, in order that they may benefit from or contribute to the research, and that First Nations knowledge is reflected in the authorship of all publications and reports. Note: First Nations collaborators or traditional knowledge holders are increasingly being cited as lead authors on research reports and publications.

Research that specifically relates to First Nations peoples, or is of importance to First Nations peoples, should be either led or co-led with a First Nations partner.

**Please detail below how your research design, outputs and outcomes are appropriately inclusive and respectful of First Nations peoples, philosophies, cultures, rights and knowledge** (max 400 words).

For example, as a minimum, this might include using traditional local names for Country in your research outputs and acknowledging the Country on which all research activities were conducted, or ensuring that First Nations knowledges that are contributing to your research are being appropriately included in authorship). For researchers who are working with First Nations peoples, please detail how their involvement and knowledge will be represented throughout the research, including in the authorship of reports and publications.

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## Part B – submission

### Proposed approach

**Please describe how the project team intends to approach the project, including an indicative methodology (max 800 words).**







## Proposed project budget

**Please provide a proposed project budget including details of any in kind contribution from the research organisation/s using the table below.** If you would like to provide additional budget detail, please include it as a separate attachment in addition to completing this table.

Item	TOTAL (\$)
<b>Cash budget allocation<sup>2</sup></b>	
Salaries (including on-costs)	
Operating expenses	
Essential equipment purchases <sup>3</sup>	
<b>TOTAL</b>	
<b>Fund source/s</b>	
Natural Hazards Research Australia	
Other (please specify)	
<b>In-kind contributions</b>	
Lead research organisation	
Other (please specify)	
<b>TOTAL</b>	

Please provide your calculations for the in-kind amounts listed above.

- 2 Administrative overheads are limited to direct salary-related on-costs. Indirect cost recoveries are not to be included. Other administrative overheads and indirect costs can be included as in-kind contributions.
- 3 Ordinarily, project funds are not to be used to purchase equipment. Where funds for equipment are requested, they will need to be justified.

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## Statement of outcomes

**Please provide a clear statement describing the outcomes that the proposed approach to this project would deliver and how the findings could translate into practice (max 400 words).**

## Statement of outputs

**Please provide a clear statement describing the outputs that the proposed approach to this project would deliver and how the findings could translate into practice (max 400 words).**

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## Statement of research experience and stakeholder engagement

**Please provide a statement demonstrating the project team's relevant experience with key stakeholders**  
(max 500 words).

## Risk management statement

**Please outline any known or anticipated impacts on timely delivery of the project.** For example, COVID-19 pandemic restrictions, key researchers leaving for other positions, inability to access key data etc. As appropriate, a risk management plan for potential impacts should be incorporated into the EOI (max 500 words).

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## Contractual arrangements

While the Centre has limited flexibility to make changes to the contract terms, the Centre's proposed form of contract (that is, either the Research Services Agreement or the Short Form Services Agreement) should be reviewed as part of the EOI submission.

**Please refer to the proposed form of contract specified in the EOI document for this project and outline any changes in the box below.**

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## Attachments

**Please check which of the following are included as attachments to this submission:**

CVs for each of the project team members (required - max two pages each):

Number:

Additional project team members

Additional schedule of works detail

Additional budget detail

Other – please specify:

## Conflicts of interest

**If the project team has any conflicts of interest to disclose, please outline them below.**

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## Declaration

**By submitting this EOI, I, the Principal Researcher declare that:**

The project team has read and agree to abide by the requirements specified in the Call for EOIs for this project

The proposed project team does not have any conflicts of interest to disclose, other than those outlined above

The project team will secure any ethics committee approval required prior to undertaking the research

The information contained in this submission is true and accurate